

AGENDA

Meeting: Salisbury Area Board
Place: Alamein Suite, City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: Thursday 4 July 2019
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

CLlr Sven Hocking, St Martin's and Cathedral
CLlr Derek Brown OBE, St Mark's and Bishopdown
CLlr Brian Dalton, Harnham
CLlr Matthew Dean, St Paul's
CLlr Mary Douglas, St Francis and Stratford
CLlr Atiqul Hoque, St Edmund and Milford
CLlr Ricky Rogers, Bemerton
CLlr John Walsh, Fisherton and Bemerton Village

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Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Election of a Chairman - 2019/20</p> <p>Democratic Services Officer will open the meeting and call for nominations for Chairman for 2019/20.</p>	<p>7.00pm</p>
<p>2 Election of a Vice-Chairman - 2019/20</p> <p>To call for nominations for Vice-Chairman for 2019/20.</p>	
<p>3 Welcome and Introductions</p>	
<p>4 Apologies for Absence</p>	
<p>5 Minutes (Pages 7 - 18)</p> <p>To confirm the minutes of the meeting held on Thursday 16th May 2019.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Updates</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>8 Information items (Pages 19 - 32)</p> <p>To note written information included in the pack and available online:</p> <ul style="list-style-type: none"> a. Healthwatch Wiltshire b. Clinical Commissioning Group c. Wiltshire Council Updates: <ul style="list-style-type: none"> 1. Healthier Communities 2. Winter Weather Preparations 3. Highways Improvements and Traffic Survey requests d. North Wessex Downs Walking Festival e. Current consultations online: http://www.wiltshire.gov.uk/council-democracy-consultations 	
<p>9 Partner and Community Updates (Pages 33 - 42)</p> <p>To note the written updates attached to the agenda and to receive any verbal updates from representatives present.</p> <ul style="list-style-type: none"> a) Salisbury City Council (SCC) b) Laverstock and Ford Parish Council c) Police 	<p>7.15pm</p>

- d) Fire
- e) Salisbury BID
- f) Community Engagement Manager
- g) Local Area Coordinator
- h) Air Quality Group

Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Chairman.

10 A Celebration of Grant Assisted Projects 7.30pm

To hear from past grant recipients on how Salisbury Area Board funding has helped to support local projects.

11 Maltings Consultation - Update 8.15pm

To receive an update on the Maltings Consultation.

Officer: Richard Walters, Head of Service for Major Projects

12 High Street Fund & Central Area Framework Update 8.25pm

To receive updates on the High Street Fund consultation and the Central Area Framework.

Officers: Victoria Moloney, Head of South Wiltshire Economic Recovery Team & Tom Dobrasian Programme Director for Economic Recovery.

13 Area Board Funding (Pages 43 - 48) 8.35pm

The Board will consider requests to the Area Board funding schemes as detailed in the report attached to the agenda, and summarised below:

Community Area Grants Scheme:

Applicant	Amount requested
Applicant: God Unlimited Project Title: Outdoor Therapy Expansion of services 2020 View full application	£5000.00
Applicant: Salisbury Live Project Title: Summer Bash View full application	£1625.00

Applicant: Buzz Action Foundation Project Title: Roadshow Equipment	£1000.00
View full application	
Applicant: Castle Hill Country Park Project Title: Equipment	£4752.50
View full application	

Youth Projects:

Applicant	Amount requested
Applicant: Friary Youth Club Project Title: Friary Youth Club Outings	£1360.00
View full application	
Applicant: Community Engagement Manager Initiative Project Title: Club 1 Plus	£2000.00
Area Board paper included in agenda pack	

Health & Wellbeing Projects:

No applications to consider at this meeting.

14 **Community Area Transport Group (CATG)** (Pages 49 - 64)

8.50pm

To note the report from the last meeting of the CATG held on 11 June 2019, and consider the recommendations of the Group, as detailed in the attached papers.

Funding recommendations are listed below:

- 6781 & 6852 – Bus shelter installation at Devizes Road & Heath Road junction - £674
- 7000 - Motorcycle parking barriers re-distribution - £2580
- 7134 – Cycle Route signage - £1600
- 7219 – Bollard installation to alleviate further damage caused by large vehicles to Chequers House - £450

15 **Representatives to Outside Bodies and Working Groups of the Board** (*Pages 65 - 88*) **8.55pm**

To consider nominations of representatives to Outside Bodies and Working Groups for 2019/20, as detailed in the attached papers.

The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies, as shown in the 2018/19 list in Appendix A
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint (if relevant to this Area Board) an Older Person's Champion for the Area Board, in accordance with Appendix D.

16 **Close** **9.00pm**

The date of the next meeting is Thursday 26th September 2019, 7pm at City Hall, Salisbury.

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Five Rivers Health & Wellbeing Centre, Hulse Road,
Salisbury, SP1 3NR
Date: 16 May 2019
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Sven Hocking (Vice-Chairman), Cllr Brian Dalton, Cllr Mary Douglas,
Cllr Atiquel Hoque, Cllr Ricky Rogers and Cllr John Walsh

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer
Marc Read, CEM - Salisbury
Tom Dobrashian - Director for Economic Recovery
Richard Walters, Head of Major Projects

Town and Parish Councils

Salisbury City Council – Annie Child
Laverstock and Ford Parish Council – Karen Beard

Partners

Wiltshire Police – Inspector Pete Sparrow

Total in attendance: 52

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
29	<p><u>Welcome and Introductions</u></p> <p>Cllr Sven Hocking in the Chair.</p> <p>The Vice Chairman, Councillor Sven Hocking welcomed everyone to the meeting of the Salisbury Area Board.</p>
30	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Cllr Derek Brown (Chairman) • Cllr Matthew Dean • Robin McGowan – Salisbury BID
31	<p><u>Minutes</u></p> <p>It was noted that the web address given in the Housing and Homelessness item should read: https://www.streetlink.org.uk/</p> <p><u>Decision</u> The minutes of the meeting held on 28 March 2019 were agreed as a correct record and signed by the Chairman.</p>
32	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
33	<p><u>Chairman's Updates</u></p> <p>The Chairman gave the following updates and announcements:</p> <ul style="list-style-type: none"> • There would be a change to the order of items on the agenda, due to the travel requirements of a lead presenter for item 9. • The Times had voted Salisbury as the 'Best Place to Live' for 2019. • Salisbury was ranked as number 1 for having the lowest littering rate in England. • Autism awareness Showcase – 21st May at the Guildhall, Salisbury • The Big Lunch would take place on 2nd June at the Lower Bemerton Community Centre

34	<p><u>Information items</u></p> <p>The Board noted the written updates attached to the agenda or circulated at the meeting:</p> <ol style="list-style-type: none"> a. Clinical Commissioning Group b. Healthwatch Wiltshire c. Wiltshire Council Updates d. Current Wiltshire Council Consultations <p><u>Comments:</u></p> <ul style="list-style-type: none"> • Anne Trivett – Healthwatch Wiltshire had a small grants programme which we applied to. There were 41 bids put forward in total and 4 projects were supported, none of those were in Salisbury. They were wasting peoples time.
35	<p><u>Health & Wellbeing Group Update & Funding</u></p> <p>The Board noted the report and consider the 2 bids for funding, as detailed in the papers attached to the agenda.</p> <p>Celebrating Age – Music sessions £1500 The project was in its 3rd year. The whole project was explored and Salisbury was one of 6 localities it operated. Each group was required to find match funding of £1500, and as long as projects were suitable the balance would be awarded. The project enabled older people to get out and attend the best quality cultural activities.</p> <p><u>Question:</u> This was your 3rd year and they are proposing a small charge, would it be sustainable? <u>Answer:</u> Cllr Walsh - The Board contribution was not as large as the amount of money the project attracts, it was a benefit to the community.</p> <p><u>Decision</u> Celebrating Age was awarded £1500 towards the supply of music sessions from the Health & Wellbeing budget for 2019/20</p> <p>Older Peoples Champion – Silver Salisbury £1000 Last year for first time we had a programme of events to celebrate Older People’s day. This year the aim was to increase the activities, which would run over 3 weeks, including a day at the Guild hall, physical activities and many craft skills. Many of those offering the activities were also older people. We reach those who may be hard to reach, lonely and isolated, to encourage them to try new activities.</p> <p><u>Question/comment:</u> Cllr Walsh noted that Older Persons Champion, Irene had organised the whole programme of events as a volunteer. Well done.</p>

	<p>Cllr Hoque was in full support of this worthwhile cause.</p> <p><u>Decision</u> Silver Salisbury project was awarded £1,000 from the Health & Wellbeing budget for 2019/20</p> <p>The Board was also asked to ratify one funding award of £475.50 which had been taken under Delegated Powers, by the Community Engagement Manager.</p> <p>Defibrillator Project In 2018/19 the Area Board allocated funding to an Area Board project to fund two defibrillators, to be sited within the City. At the time, the first was sited in Market Square, with the second location to be confirmed. Permission had since been given to site the second in the George Mall. The cost of that installation was £475.50.</p> <p>Due to the extended timeframe of the project reaching its completion, and to enable the defibrillator to be installed as soon as possible for greatest benefit, the allocation of funding was agreed under the delegated powers divulged to the CEM in consultation with the Chairman. This decision was made at the Area Board Councillors agenda setting meeting on 17th April 2019.</p> <p><u>Decision</u> The Board ratified the delegated decision to allocate £475.50 to the defibrillator project for installation of the second device</p>
36	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received verbal updates from representative's present.</p> <p><u>Salisbury City Council (SCC) – Annie Child Clerk</u></p> <ul style="list-style-type: none"> • Salisbury had been declared one of the most litter free cities in England • The Sunday Times had awarded Salisbury as the best place to live 2019 • The Neighbourhood Plan Steering Group had a schedule of six Community engagement meetings, with further information available on the SCC website. • The annual Mayor Making will take place on Saturday with a Civic luncheon on Sunday. Cllr John Walsh will be made Mayor for 2019/20. <p><u>Laverstock and Ford Parish Council – Karen Beard</u></p> <ul style="list-style-type: none"> • The boardwalk replacement project was moving forward with contracts for tenders about to be issued. • Progressing on the Neighbourhood plan • The ownership of the Country Park was transferred to the PC in April • A Ranger had been taken on and was putting together some sub working

groups.

- There had been slow progress on the link paths from Old Sarum to Longhedge.
- Old Sarum Water Meadows was the area's green corridor.
- Thanks, were given to the Area Board for the £1000 contribution towards the hoggin path near the school. Children used it for first time last week.

Police – Inspector Pete Sparrow

In addition to the written report in the pack, Inspector Sparrow updated on the following:

- A new inspector was in post for the Amesbury area, which now allowed Pete to focus on the Salisbury area.
- A County Lines Intensification week was coming up with a strong focus on drug dealing problems associated with this issue.
- We continue to do our checks on our vulnerable people. We had recently made 4 arrests.
- Crime figures published showed there had been a decrease of 3% in Salisbury.
- Burglary and vehicle crime went down 25%. Robbery went up so we will look at the possible reasons for that.
- Our teams would be focusing on antisocial behaviour over the summer months.

Questions:

- The geographical areas for your Officers are not clear on the update, could we have a boundary map? Answer: Yes, I will circulate one to Board members after the meeting.
- There may be a typo on p58 of the pack as the allocation of staff looks duplicated for one area? Answer: I will take a look

Community Engagement Manager – Karen Linaker

A Beat the Street poster was circulated at the meeting. This advertised a new initiative to get people out and active. Collect a card/fob from either the Library or Leisure centre, make your way around the city to find the sites. Log in at each site on lampposts to show you have been out and about. A voucher award was available for participating schools.

Air Quality Group

The group had not formally met since last time. The sub group had met to pull through all the amazing ideas from the themed meeting in January and were working on an action plan which would be presented at the next AQMG meeting next month.

	<p><u>Comments:</u> Cllr Douglas – The action plan was great. WC had decided to have a Cabinet member for climate change, it would be useful to connect to that person.</p> <p><u>Plastics & Recycling Project Group – Mike Lennard.</u> The Group had produced an action plan with 22 actions, as detailed in the paper attached to the agenda. Some of the actions included working with businesses to encourage a return bottle offer and the installation of some dual waste bins.</p> <p>The next event was scheduled for 22nd June.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> • With the dual waste bins, you note that you haven't been able to contact anyone. It seems that Wiltshire were resisting these bins. Someone must be able to join this up. • I would recommend that you contact the Cabinet member for Climate Change, the CEM can put you in touch. <p>Salisbury City Council – The dual waste bins are part of a trial we are due to run in the next couple of weeks in the market square.</p>
37	<p><u>Salisbury Central Area Framework</u></p> <p>Wiltshire Council was working to accelerate the urban development of Salisbury city centre, building on its strong historic core. This was driven not only by the desire to ensure the city recovered from the nerve agent attack of 2018, but also by the commitment to respond to the need to adapt and contribute to the economic opportunities and threats which were upon the city.</p> <p>To help achieve this, the Council had appointed Tibbalds Planning and Urban Design to produce a 'Central Area Framework' that would raise the profile of Salisbury as an investment opportunity and guide the future development of the City.</p> <p>The framework would provide a strategic urban vision for the city centre area, identifying character areas within it and make recommendations on the form of future development and interventions that can accelerate positive change, to enhance Salisbury as a place to live, work and visit.</p> <p>The Board welcomed WC Director for Economic Recovery, Tom Dobrashian and Director at Tibbalds, Katja Stille, who delivered a presentation with opportunities to feedback views.</p> <p>We are moving forward and aspire to be pioneering, with both private and public-sector investment in the city on a number of deliverable projects.</p>

Talks with our stakeholders had informed the baseline report. Salisbury's heritage was unique and draws a lot of tourism.

The baseline report had identified possible strengths, weaknesses, opportunities, constraints and threats to be considered.

Themes had emerged, these were:

- Character and distinctiveness
- Open space and landscape
- Getting around
- Creating vibrancy
- Bringing out the qualities

Those present were then asked if they agreed with the themes and objectives, and which three they felt were most important.

The Framework was set out into six areas, these were:

1. Character areas
2. People friendly streets
3. River park and Meadows
4. Station area
5. Maltings
6. Softer Interventions

A map depicting where these areas may sit within the city was shown.

With regards to car parking and looking at the streets, there was big opportunity to make a lot of changes there. From a development perspective, we see heritage as a positive and want to build on that.

We know that younger people tend to move away and not come back. We are looking at how to retain our younger people.

Salisbury has a lot of strong stakeholders, it is our hope that we can encourage stronger joint working.

Salisbury is beautiful but we think it can do much better. Making more of the five rivers, and bringing out the history and environment.

Looking at existing projects that were already in place such as the High-street Fund and in the wider area, the Hospital and the Maltings. This framework would bring everything together. Making sure whatever happened on the sites supports the greater aim of the project.

Salisbury has Character Areas which we are looking at, establishing what they

have to offer the city as a whole, pushing different purpose on to the individual areas to make more of them. The areas are:

- Cathedral
- Market Place
- Cultural quarter
- Meadows
- Chequers

People were again invited to contribute their views on the interventions in transforming the central area, and were asked which intervention was seen as the most transformative and what barriers might be involved during delivery.

Next steps:

- Ongoing work
- Further technical engagement and development of framework
- Public consultation in June
- Finalise framework and projects

Questions and comments:

- You did not include much on traffic, which is a problem in Salisbury and the surrounding area. Something needs to be done. We have had many consultations over the years, this has a similarity of the Vision mark 2. We don't want promises and then nothing happens.
- 20 years ago there was a plan to pedestrianize Catherine Street and New Canal, the city is ready now, let's move ahead and show people that we have achieved something.
- These are exciting ideas, we need to be positive, the real issue is the A36 and traffic. Need to solve that problem to allow some of these initiatives to fall into place. The question is, how do we get traffic out of the city.
- Salisbury Neighbourhood Development Group is another group. At the moment both groups are forming, it would be better to have both groups working together.
- You stated that there was a perceived lack of leadership, and yet there are many strong stakeholders in the city. We need to look at who is convening that and take this forward. This is a framework connected to all that is going on.
- Margaret Wilmott – Is there the potential for rail maintenance to move. Was anyone investigating the possibility of that area being used as the access to the engine shed site. Joined up thinking was needed, as that

site may be suitable for housing. Answer: WC are working with SW Railways and Network Rail to see the potentials around that situation. They are looking at what the replacement rail will be.

- Steve Fear – there are some lessons to learn from the Vision. Some of the projects were partially completed. The bus station closed but a new interchange was never provided, so it made matters worse. Projects need to be achievable and need to make sure it deals with the issues now and not those from 10 years ago. You need to make sure we have something unique.
- Commercial viability. We need to build on our cultural capital, which is better than Winchester, if we are going to attract the investment. Otherwise we will end up with gated retirement flats.
- I left Salisbury 20 years ago and have only recently returned. The potential for tourism is one of our biggest attractions. Make the city something so that people want to stay and do more. Keep the visitors and they will spend the money.
- Things are starting to come together after many years. I would like to see more roads turned into pedestrian areas.

For direct enquiries contact: tom.dobrashian@wiltshire.gov.uk

Maltings Update Richard Walters – Head of Major Projects

At the last meeting we presented information on the principles of the Master Plan. Tonight I will update on the consultation so far, the initial feedback we have had and the process we are going through.

The consultation started on 15th April at 9am. There are display boards here at Five Rivers and in the Library. The consultation ends on 24th May at 5pm.

Spire FM and the Journal have both advertised the consultation and we have held an information day where we had many colleagues and partners there to take about all aspects of the site. We have so far had some encouraging responses and some criticisms.

Themes arising so far –

1. Salisbury Library – context of the Library move – new plans will be on the website by the end of the week. Young gallery and the market walk.
2. Parking – central car park. There will be a reduction in the long stay
3. Green corridor – supported and welcomed. Risks of flooding now more understood and Environment Agency on board
4. Coach Park – broad support for retaining
5. Delivery of public services and toilets.

	<p>6. Cultural quarter 7. Housing</p> <p><u>Next Steps</u> Analysing consultation data, and the consideration of the planning application at Strategic Planning on 19th June 2019.</p> <p><u>Questions</u></p> <ul style="list-style-type: none"> • Cllr Rogers - As soon as is practically possible when we identify the new library site and Young gallery please let the public know, so that it can start to restore peoples trust. • Cllr Dalton - I feel the library is still too small. The coach park is now included, changes are happening all be it slowly. • Cllr Hoque – We just need to see some action.
38	<p><u>Local Youth Network (LYN)</u></p> <p>The Board noted the report attached to the agenda, and considered the funding bid as detailed in the attached papers.</p> <p>Life Rocks CIC – requested £3000 Towards a subsidised Music Tuition project.</p> <p>The applicant gave a brief overview. The grant request was match funded to provide the sessions. This year we hoped to deliver 1000 music sessions to young people who were socially and economic disadvantaged.</p> <p><u>Comments and questions included:</u></p> <p>Cllr Rogers, the LYN representative noted that the LYN Group had looked at the application at its last meeting, where they scored the project 66 out of 70. This scheme was successful, there were an additional 20 children last year who missed out as it was oversubscribed. This project was supported by match funding.</p> <p>Cllr Douglas asked for clarity regarding the text submitted on the application form. It was explained that the figures related to the number of people staying and leaving the project over the course of a year.</p> <p><u>Decision</u> Life Rocks CIC was awarded £3,000 of Youth Funding for 2019/20, towards the subsidised music tuition project.</p>
39	<p><u>Community Area Grants</u></p> <p>Applicants present were invited to present their projects. Following discussion, the Board then voted on each application.</p>

	<p>The application from Salisbury Cathedral had been withdrawn.</p> <p><u>Decision</u> Contact the Elderly was awarded £69.59 towards the purchase of a portable ramp. <i>Reason – The application met the Community Area Grants Criteria 2019/20</i></p> <p><u>History Society</u> We have nearly 4k members on Facebook and a thriving magazine. We decided this year we wanted to make the history Festival bigger and better. We will be running a school's competition to write about how they think the market square will be in the future. There will be a prize for the winning school, and the winner will be mentioned in the Salisbury Journal.</p> <p><u>Decision</u> Salisbury History Festival was awarded £1000 towards the History Festival. <i>Reason – The application met the Community Area Grants Criteria 2019/20</i></p> <p><u>Alderbury Football club</u> The Chairman noted that it was understood that the applicant had not yet approached their own community area the Southern Wiltshire Area Board.</p> <p>He suggested the application be deferred until it had been considered there first, then if a top up was required, then Salisbury Area Board could be approached.</p> <p>This proposal was supported by the Board.</p> <p>Action: The Board requested the CEM to contact the applicant to establish the membership figures for the Salisbury Area.</p> <p><u>Decision</u> The Alderbury Football Club application was deferred until a later date.</p>
40	<p><u>Close</u></p> <p>The Chairman updated on bus shelters – we are looking at the options for closing the gap, and speaking to the manufacturers</p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 4 July 2019, 7.00pm at City Hall, Salisbury.</p>

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Report focuses on dementia friendly initiatives



We joined the regulars at Chippenham Memory Cafe in April

Healthwatch Wiltshire is set to publish a report detailing its work on how dementia friendly initiatives are working in the county.

Over the last four years, dementia has been a priority area for us, and we have gathered over 1,600 views and experiences from people affected by dementia.

One of the key things we were told is that dementia awareness is improving and that this is important.

Two-part project

This project had two elements, the first aimed to gather information from dementia friendly initiatives – such as support groups, awareness sessions and social events – and the second to talk to people living with dementia and their carers on what they

value most about these initiatives.

Our key findings included:

- Most people living with dementia and their carers feel that their local community is dementia friendly and feel part of it,
- The effects of dementia friendly initiatives are positive and wide-ranging, including improved physical and mental health, independence and community involvement,
- The successes of these initiatives closely aligned with what people said they found most useful,
- Dementia friendly initiatives would value support with promotional materials and publicity.

Thank you to our partners for their support with this project. The report will be published in July.

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June 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

BSW Commissioning Alliance – new appointments

Four appointments have been made to the senior executive team of the Bath and North East Somerset, Swindon and Wiltshire (BSW) Commissioning Alliance:

- Gill May, current Director of Nursing and Transformation at Swindon CCG, has been appointed to the role of Director of Nursing and Quality.
- Nicki Millin, current Deputy Chief Executive (Swindon), has agreed to take on the role of Director of Transformation and Strategy on an interim basis prior to her retirement in April 2020.
- Caroline Gregory, current Chief Finance Officer at Swindon CCG, has been appointed to the role of Chief Finance Officer for the commissioning alliance.
- Steve Perkins, current Chief Finance Officer at Wiltshire CCG, has been appointed as Acting Deputy Chief Finance Officer for the commissioning alliance.

Each CCG will have a Locality Director. Corinne Edwards has been appointed as the Locality Director for BaNES and the roles of Locality Directors for Wiltshire and Swindon will be advertised in the week commencing 4 June 2019.

E-zec Medical Transport Services provide non-emergency patient transport across BaNES, Swindon, Wiltshire and Gloucestershire

From 1 June 2019 the non-emergency patient transport service in Bath and North East Somerset, Gloucestershire, Swindon and Wiltshire will be provided by E-zec Medical Transport Services - a family run company focused on delivering high quality, safe, effective transportation for patients to and from a healthcare setting.

Non-emergency patient transport is for patients who, due to their mobility needs or medical condition, are unable to travel safely by other means. Patients who wish to use the service are required to be assessed against national eligibility criteria. E-zec expect to complete around 180,000 patient journeys each year across B&NES, Gloucester, Swindon and Wiltshire.

Mark Harris, Chief Operating Officer, Wiltshire CCG said: "We are delighted to partner with E-zec as our provider of non-emergency patient transport across the region. We have been working closely together since their appointment in December 2018 to ensure eligible patients have a great experience when using the service."

Arriva Transport Solutions Ltd provided the non-emergency patient transport service until their contract ended on 31 May 2019.

Further information about the service can be found at www.bgswpatienttransport.co.uk

Our Health Our Future – engagement to support BSW five year plan

In mid-June, we will launch the Our Health Our Future campaign aiming to find out what local people think about health and care issues so their views can be fed into the development of our local five year plan. This is the first piece of engagement jointly coordinated by BaNES, Swindon and Wiltshire (BSW) Clinical Commissioning Groups.



The campaign is based on an online survey, supported by a booklet including a hard copy of the survey, social media and by getting out and about to events across the region over the six week period to the end of July.

We will be asking people three questions:

- What's the one thing you wish you'd known sooner to help you be as healthy as possible?
- What's the one thing that would help you to find and use health and care services more easily?
- What's the one thing that would help to make a difference to your health and care in the future?

The survey will be online from 13 June 2019 at www.bswstp.nhs.uk/ourhealthourfuture

We would appreciate any help you can give in spreading the word about Our Health Our Future and encourage you, your family and friends to complete the survey to help shape the future of health and care across B&NES, Swindon and Wiltshire.

Governing Body meeting

Our next Governing Body meeting is on 23 July 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website

www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

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Wiltshire Council Information Item

Subject:	Healthier Communities
Web contact:	healthiercommunities@wiltshire.gov.uk

A new project by Wiltshire Council to help residents on a low income improve their health by becoming more active was launched in May.

The Healthier Communities project has been part funded by Sport England with Wiltshire Council awarded £125,544 as part of Sport England's strategy to improve people's health and mental wellbeing through sport and activity.

The project will be delivered in the heart of communities and will help people to feel healthier, happier, more confident and able to cope with life's pressures, as well as improving connections among families and communities.

Sport England research shows that a third of people in lower paid and routine jobs are inactive, meaning they do less than 30 minutes of exercise that gets them slightly out of breath each week. And inactivity in people in lower paid, routine jobs is twice that of people on a high income in senior and managerial roles.

Wiltshire Council's Healthier Communities project will target ten areas across Calne, Chippenham, Salisbury, Trowbridge and Melksham and will provide estate-based sport and physical activity opportunities to residents living in identified locations. Residents from each community will be invited to take part and shape future provision.

To get involved or find out more about the project follow our Facebook page HealthierCommunitiesWiltshire, call Nikki Foster, Healthier Communities Project Coordinator on 01225 770247 or email healthiercommunities@wiltshire.gov.uk

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Wiltshire Council Information Item

Subject:	Winter Weather Provisions
Web contact:	Weather.team@wiltshire.gov.uk

Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from weather.team@wiltshire.gov.uk. We kindly ask that any requests for equipment are made by the end of August 2019.

The weather team can help you develop plans and also help with the provision of certain items to help make parishes more resilient when extreme weather arrives.

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Wiltshire Council Information Item

Subject:

Highways Improvements and Traffic Survey Requests

Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public.

Overview

The Area Board issue system is predominately used by residents and town and parish councils for raising highways improvement (Community Area Transport Group) and traffic survey (previously referred to as metrocount) requests. Link here for the Area Board issue system home page: http://services.wiltshire.gov.uk/Forms/area_board/index.php.

The process and the system require updating to improve the customer experience and to reduce the steps involved from the issue being raised to a resolution being found.

A long-term solution has been proposed with the system moving onto the new My Wiltshire app. However, a more efficient interim solution for these requests will be introduced from Monday 3 June 2019.

Updated process for Town and Parish Councils

If a parish or town council wish to raise a highways improvement request they fill out a form and send it to integrated.transport@wiltshire.gov.uk . This will be received by the local Highways Engineer and added to the next Community Area Transport Group agenda.

If a parish or town council wish to raise a traffic survey request they fill out a form and send to roadsafetydriving@wiltshire.gov.uk

These forms will be available on the [Area Board Issue homepage](#)

Updates process for local residents

If a resident wishes to raise a highways improvement request, or traffic survey request, they should complete the forms available on the above link and send this to their local parish or town council for consideration.

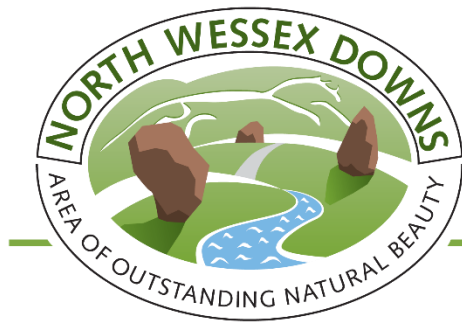
Contact details for each Town and Parish Council is available via a link on each form or on the Wiltshire Council website.

If the Town or Parish Council support the request they submit the respective form as set out above.

If the Town or Parish Council does not support the request then they advise the resident accordingly.

Wiltshire Council Information Item

Highway improvement progress updates will be included in the CATG action notes circulated to Town and Parish Councils. It will be for the Town and Parish Councils to update residents on the progress of their request.



NORTH WESSEX DOWNS WALKING FESTIVAL 8-23 JUNE 2019



Announcing the First North Wessex Downs Walking Festival

8th – 23rd June 2019

Get outdoors during the very first North Wessex Downs Walking Festival this June. With over a dozen walks across the region - from Avebury to Marlborough as well as further afield to Goring, Wantage and Facombe, the walking festival presents the perfect opportunity to breathe deeply, stretch your legs and take in the views of the gorgeous countryside on our doorstep.

Running from 8th to 23rd June, many of the walks are free of charge and range from a pushchair-friendly stroll around the lovely lanes of Huish in the Pewsey Vale to a navigation skills workshop starting from Avebury. There are fascinating wildlife walks on offer at Stonebridge Wild River Reserve with ARK at Marlborough as well as Letcombe Brook in Wantage and Freemans Marsh in Hungerford. Or simply let your walk leader tell you about the history and landscape as you pass through some of the lesser-known areas of the AONB.

Go to the North Wessex Downs website for detailed information about all the walks and to book.

www.northwessexdowns.org.uk/walkingfestival

Calendar of Events

Saturday, 8th June 2019 9.30am	A 'Venerable' Nordic Walk from Blewbury – exploring the historic villages & landscape of the Downs. 11 miles (6 hours). Strenuous. Pay on day - £8
Sunday, 9th June 2019 10.30am	Facca's Valley: The woods, hills & valleys of the Facombe Estate – a peaceful walk with plenty of wildlife, wildflowers and views. 3 miles (2 hours). Moderate. Free
Monday, 10th June 2019 10am	Navigation Skills Workshop from Avebury – improve your skills and techniques to increase personal confidence. 10 miles (5.5 hours). Moderate. £8.50
Tuesday, 11th June 2019 10am	A Guided Walk from Goring: Poets & Giants – discover giants and walk in the ancient footsteps of wayfarers and poets. 12 miles (7 hours). Strenuous. £5.50

Wednesday, 12th June 2019 10am	The Setting of Ashdown House – take in the magnificent setting of the house in a little valley just north of Lambourn. 4 miles (2 hours). Moderate. Free
Wednesday, 12th June 2019 5pm	An Early Evening Stroll from Huish – a family friendly wander through lovely lanes with various start points. Up to 3 miles (1 hour). Easy. Free
Thursday, 13th June 2019 2pm	Discovering Aston Tirrold's History & Wildlife – landscape, wildlife and history. 3 miles (2 hours). Easy. Free
Friday, 14th June 2019 10.30am	Bedwyn Brail, Wilton & Crofton: A rail-friendly walk – a tranquil walk through Bedwyn's local history 5 miles (2 & ³ / ₄ hours). Easy. £2.00
Saturday, 15 th June 2019 2pm	Saturday Afternoon Hike at Alton Barnes White Horse – a sociable and fun walk. 6 miles (2 hours). Moderate. £9.00
Sunday, 16th June 2019 10am	Letcombe Brook Wildlife Walk – a family friendly wildlife walk along the route of the brook 4.5 miles (up to 3 hours). Easy. Free
Wednesday, 19th June 2019 7pm	Exploring Freeman's Marsh in Hungerford – visit and investigate the plants and creatures of this beautiful green space ½ mile (up to 2 hours). Easy. Free
Thursday, 20th June 2019 10.30am	Big Skies & Hidden Valleys: The Manors of Vernham Dean – walk up onto the roof of this hidden corner of the landscape. 4 ½ miles (up to 2 ½ hours). Moderate. Free
Friday, 21st June 2019 10am	A Wildlife Walk Around Stonebridge Wild River Reserve with ARK – with Action for River Kennet's project officer, Anna Forbes. 1 mile (2 hours). Easy. £5.00
Sunday, 23rd June 2019 10am	One Lump or Two: Ladle Hill and Beacon Hill – two walks in one, choose to do one or both of these “aller et retour” routes. 5 miles minimum (2 ¼ hours min). Moderate/Strenuous. Free

For more information either visit the website or email info@northwesexdowns.org.uk



South East Wiltshire Station Managers Area Board Report – June 2019

Safe storage of petrol



During the summer period as a fire service we can see a small increase in the number of fires that we attend caused by the fumes given off from plastic cans containing petrol. Due to the increased ambient temperatures (that seem to be on the increase season on season), the fumes can expand in these containers and if these are not placed in a well-ventilated area can create an explosive atmosphere where the slightest ignition source can easily cause a fire.

Because of these risks, storing petrol safely is covered by legislation.

What is the law on storing petrol safely?

The Petroleum (Consolidation) Regulations 2014 [PCR] – which came into force on 1 October 2014 – apply to:

- workplaces that store petrol where petrol is dispensed directly into the tank of a vehicle with an internal combustion engine, ie retail and non-retail petrol filling stations;
- non-workplace premises storing petrol, for example at private homes, or at clubs/associations (or similar)

Local authorities are the Petroleum Enforcement Authorities (PEAs) and they are responsible for enforcing the regulations. Locally, this is:

- Wiltshire Council

Details of the relevant contacts at these authorities can be found at www.apea.org.uk/contacts/2

Storing petrol at home

You can store up to 30 litres of petrol at home or at non-workplace premises without informing your local Petroleum Enforcement Authority (PEA).

You can store it in:

- suitable portable plastic containers of up to 10 litres
- suitable portable metal containers of up to 20 litres
- one demountable fuel tank of up to 30 litres; or
- a combination of the above as long as no more than 30 litres is kept.

If you wish to store more than 30 litres of petrol, and up to a maximum of 275 litres of petrol at your home, you must advise your local Petroleum Enforcement Authority in writing, giving your name and address as the occupier of the storage place or the address where the petrol is stored. This is not a new requirement but carries forward long standing requirements of the previous legislation.

If you are storing up to 275 litres of petrol, you should be aware of the common storage requirements, which are as follows:

- Petrol must not be stored in your living accommodation.
- Petrol must not be dispensed (i.e. it is not pumped either manually or electrically from a storage tank) at your storage place.
- If your storage place is not in the open air, you need a direct exit to the open air and ventilation to this exit.

You should take all reasonable precautions in your storage place to prevent any sources of ignition or heat that would be able to ignite the petrol or its vapour.

You should not use petrol in the storage place other than in the fuel tank of any internal combustion engine in quantities (not exceeding 150 millilitres at any one time), for cleaning or as a solvent for repair purposes.

See also:

Safe storage and use of petrol in workplaces – [**Dangerous Substances and Explosive Atmospheres Regulations 2002 \(DSEAR\)**](#).

Further information on the Petroleum (Consolidation) Regulations 2014 – [**www.hse.gov.uk/fireandexplosion/petroleum-enforcement-authorities.htm**](http://www.hse.gov.uk/fireandexplosion/petroleum-enforcement-authorities.htm)



Kitchen safety



More than half of accidental fires in the home start in the kitchen – it is far too easy to be distracted whilst cooking and then leave things unattended. [Click here for our downloadable advice leaflet Kitchen Safety.](#)

Top tips for cooking safely

- Keep the oven, hob and grill clean as a build-up of fat or grease can catch fire when hot.
- Keep tea towels and cloths away from the cooker and hob, and take care if you're wearing loose clothing.
- Make sure children are never left alone in the kitchen when you're cooking.
- Saucepan handles left sticking out create a danger – there's a risk they could be caught, leading to the pans being knocked off the hob.
- Use spark devices to light gas cookers as they are safer than matches and lighters.
- Never leave cooking unattended.
- Keep electrical leads and appliances away from water.
- Avoid cooking if you are tired, have been drinking alcohol or are taking medication that leaves you drowsy.

Chip pan safety

Our advice is not to use a chip pan at all! A thermostatically controlled deep fat fryer is far safer, as it can't overheat.

There are two main causes of chip pan fires:

- The oil or fat overheats and catches fire; or
- The oil or fat spills onto the cooker, either because the pan has been filled too high or because wet chips have been put into the hot oil, causing it to bubble up and overflow.

Some advice if you have to use a chip pan:

- Never fill the pan more than one third full of oil or fat.
- Never leave the pan unattended when the heat is switched on.
- Make sure the food is dried thoroughly before putting it into the hot oil – otherwise it might spit or bubble up.
- If the oil starts to smoke, it is too hot. Turn off the heat and leave it to cool, otherwise it might catch fire.
- Never put food into the pan if the oil is smoking.

If your pan does catch fire:

- Turn off the heat under the pan (if it's safe to do so) and allow it to cool completely.
- Don't try and move the pan.
- NEVER throw water over the pan – the effects can be horrific.
- Don't try and tackle the fire yourself – leave the room, close the door, get everyone out of the property and call 999.

Toaster safety

- Make sure toasters are clean and crumbs are emptied out regularly.
- Don't insert anything metal into the toaster.
- Toasters should be placed away from curtains and kitchen rolls, and should never be used directly underneath an overhanging cupboard.
- Make sure that your toaster is not placed up against another appliance, as the heat build-up can lead to a fire.

Microwave oven safety

- Never put anything metal into the microwave.
- Don't try to sterilise dishcloths or sponges by heating them in the microwave.
- Ensure that the turntable is working properly.

Hoarding



We all keep things we don't really need. Some of us have more possessions than we have storage for. But hoarding is a complex issue that goes far beyond untidiness or indecisiveness.

Hoarders can fill entire rooms from floor to ceiling, leaving themselves the minimum space in which to live. This retention of property presents a real fire risk, and makes it far harder for firefighters to be able to tackle any blaze.

The Fire and Rescue Service can't solve the problem of hoarding; however, where we know there is an issue, we can work with other agencies to try and reduce the risk of fire.

Evidence from across the country shows that:

- In 90% of all residential fires, the fire itself is contained to the room where it started. However, that figure drops to 40% where there is hoarding – as this additional material fuels the fire and makes it spread more quickly.
- When there is a fire in a hoarder's home, there is a far greater risk that the individual and/or family members will find it difficult or impossible to escape.
- Common materials kept by hoarders include newspapers, magazines, books and soft furnishings – all of which are highly combustible.
- The presence of vast amounts of hoarded material creates a risk to firefighters, both in getting to the fire and through increased heat and smoke.

By offering Safe and Well visits, and installing smoke alarms, we can work with hoarders to try and make their homes more fire safe. If they want help in dealing with their hoarding compulsion, then we can refer them to other agencies for that support. However, we know that not every hoarder is ready to take that step and we want to ensure that they are as fire safe as possible, whatever the circumstances of their home.

Safe and Well Visits- Home safety

The Bradford on Avon area has a dedicated Fire Service ‘**Safe and Well**’ advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Salisbury, Wilton & Amesbury: DWFRS have responded to a number of incidents in the reporting area but due to system upgrades are not currently available to report upon.

There have been no incidents of note that require reporting upon during this time.

Category	Incidents Salisbury	Incidents Wilton	Incidents Amesbury
False Alarm			
Fire			
Special Service			
Other			
Total			



Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Matty Maggs

Station Manager, South East Wiltshire. Salisbury, Wilton & Amesbury

Email: Matthew.maggs@dwfire.org.uk

Tel: 07595 799708 / 01722 691137

www.dwfire.org.uk

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Notes and Action Points from Air Quality Management Group (AQMG)

20 June 2019, 14:00, Old Fire Station, Salisbury

Present: Cllr Jeremy Nettle (SCC), Marc Read (CEM, Salisbury)
Richard Bolton (COGS) Pam Rouquette (Walking for Health)
Margaret Willmot (COGS) Michael Pope (Green Party)
Alison Craig (SCE) Nicola Lipscombe (SAGP)
Gary Tomsett (WC) Neil Winter (Highways England)
Scott Anderson (WC)

Apologies: Cllr Derek Brown, Heather Blake (WC)

1	<p>Review Minutes & Actions</p> <p>Actions completed, or covered by separate agenda items, other than the following:</p> <ul style="list-style-type: none">• Gary reported that the 'Know and Respond' website continues, the contract with Ricardo who provide this has been renewed.• Information on engine idling was provided by Heather Blake after the last meeting: Re idling vehicles generally, the contact is Adrian.Hampton@wiltshire.gov.uk. It is not thought that currently WC have taken up powers of enforcement re this. <p>Re buses, Passenger Transport Team recommendations are as follows: <i>Unnecessary idling is discouraged on bus services that are run under contract for Wiltshire Council. If anyone observes a bus that is idling (i.e. the engine remains running while parked) for more than two minutes, they should report this to buses@wiltshire.gov.uk. It is important that the exact time and location of the incident is reported, together with the destination or registration number of the bus, so that the bus company can identify the driver concerned.</i></p> <p>Gary will send round a copy of the current guidance on idling. Action: Gary</p> <ul style="list-style-type: none">• Margaret had contacted a Co Cars director giving the fleet contact at WC and would chase whether contact had been made. Action: Margaret
2	<p>Review Terms of Reference</p> <p>Agreed some changes might be needed – e.g. to remove reference to the Community Area Partnership. Suggestions for changes to be sent to Marc who would draft an update for the group to agree. Action: All/Marc</p>
3	<p>Highways England Application</p> <p>There was some discussion of schemes now proposed. Neil Winter made the point that there are a number of designated funds, not just Air Quality (see https://www.gov.uk/guidance/highways-england-designated-funds)</p> <p>There are 5 designated funds, values in delivery period 2015-2020 being: environment – £300 million, cycling, safety and integration (CSI) - £250 million air quality – £100 million, innovation – £150 million, growth and housing – £100 million Some projects (e.g. green infrastructure) might be considered a better fit for the environment fund. More details about the funds is available on the highways England website https://highwaysengland.co.uk/designated-funds/ - the 'air quality fund plan' pdf is available from that page.</p> <p>Highways England are involved in a severance study re the A36 - issues through Salisbury</p>

	<p>and access to Alderbury/Wilton are acknowledged & Sustrans are also involved. It was agreed that the way forward re designated finds would be to have a meeting to further sift ideas which had been put forward in the light of guidance. Marc would check availability of Heather, and those interested in attending (Scott, AQ community reps etc).</p> <p style="text-align: right;">Action Marc</p>
4	<p>Urban Tree Challenge Fund</p> <p>Scott informed the meeting of a new funding source – Urban Tree Challenge Fund – which will make available £10 million to enable approx. 130,000 trees to be planted across England’s towns and cities, grants will fund planting & initial care. There two options: applications from unitary and other local authorities, min £500K, applications closed 28/7/2019. Or Expressions of Interest for individual applications in year 2 of the fund – further details on https://www.gov.uk/guidance/urban-tree-challenge-fund</p> <p>The group was supportive of applying to the fund. Salisbury City Council would be key partners, and Marc will give Scott contact details for the Greenspace Partnership so Scott can also liaise with them.</p> <p style="text-align: right;">Action: Marc/Scott</p>
5	<p>Clean Air Day/Beat the Street/Home Run</p> <p>Clean Air Day is the date of the meeting – 20/6/2019 – Gary reported the display from Bourne Hill has been moved to the Library for the day. Richard would like to see more action taken for Clean Air Day next year, which might involve additional resources. The City Council, having recently declared a climate emergency and with a commitment to improve AQ, might wish to be involved. A working group would be convened to look at possible options. Action: Marc</p> <p>Beat the Street had proved really successful in Salisbury/Amesbury – running until 1/7. Home Run is a follow on which will hopefully encourage school children to keep up the active travel.</p>
6	<p>Action Plan Update</p> <p>Some changes had been done, but it was felt the plan could be further clarified. Nicola will update and send around, a further meeting might be necessary but initially this would be progressed by email.</p> <p style="text-align: right;">Action: Nicola</p>
7	<p>AOB</p> <ul style="list-style-type: none"> • Comments had been sent in on the Maltings Masterplan, thanks to Alison for co-ordinating this response. • There was a query whether P&R had shown any significant increase now it was free with city centre parking charges reinstated. Scott will send details to Marc. Action: Scott • Pam queried whether it might be possible to direct people to P&R rather than City Centre parking – Marc would investigate who would be responsible for signage in the first instance on the A36 and other routes. Action : Marc • Nicola is on the Neighbourhood Plan steering group and urged people to get involved in this process. • Gary confirmed that there is no intention for Salisbury to become a CAZ – this is not currently being mandated by Government and Southampton had lost approx £250K on a feasibility study for a CAZ which was not being taken forward there.
8	<p>Date of Next Meeting</p> <p>Wednesday 25/9/2019, 14:00 – 16:00, Old Fire Station, Salt Lane</p>

Report to: Salisbury Area Board
Date of meeting: 4th July 2019
Title of report: Salisbury Area Grant Report

Purpose of the Report:

- To provide detail of the grant applications made to the Salisbury Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board current financial position

	Community Area Grants	Young People	Health and Wellbeing
Opening balance 2019/20	£73,150.67	£29,047.33	£7,799.02
Awarded to date	-£3,930.41	£3,500.00	£2679.00
Current Balance	£77,081.08	£25,547.33	£5120.52
Balance if all grants are agreed	£64,703.58	£22,187.33	£5120.52

Grant Funding application summary

Community Area Grants

Applicant	Amount requested
Applicant: God Unlimited Project Title: Outdoor Therapy Expansion of services 2020 View full application	£5000.00
Applicant: Salisbury Live Project Title: Summer Bash View full application	£1625.00
Applicant: Buzz Action Foundation Project Title: Roadshow Equipment	£1000.00

View full application	
Applicant: Castle Hill Country Park Project Title: Equipment	£4752.50
View full application	

Young People

Applicant	Amount requested
Applicant: Friary Youth Club Project Title: Friary Youth Club Outings View full application	£1360.00
Applicant: Community Engagement Manager Initiative Project Title: Club 1 Plus Area Board paper included in agenda pack	£2000.00

Health and Wellbeing

No applications to consider at this meeting

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Funding and Grants Criteria](#). This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the [Area Board Funding and Grants Criteria](#) and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Community Area Grants

Application ID	Applicant	Project Name	Requested
3292	God Unlimited	Outdoor Therapy Expansion of services 2020	£5000.00
Project Description: As Gul grows in terms of reach and provision the charity is seeking to add additional resources for use by the communities it serves these include the addition of a low ropes course the addition of a space to serve parents carers and the renovation of toilet and roofing to prevent damage to existing facilities.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Name	Requested
3337	Salisbury Live	Summer Bash	£1625.00

Project Description: The Salisbury live Summer Bash is a free live music event that is planned to take place in Salisbury Market Square on Friday August 23rd running from 5pm -10.30pm. The artist line up will feature regional and local music acts of all ages. The event will run along the same lines as the Salisbury Live 2019 launch event held in the square on May 5th. This proposed event on August 23rd is the result of very positive public feedback and requests to hold similar events over the summer

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Name	Requested
3320	Buzz Action Foundation	Roadshow Equipment	£1000.00

Project Description: We need to replace and renew some heavily used equipment such as a tumble track and an aerial rig. This is to meet increased demand by youth groups Our first tumble track was purchased in 2014 it has been used at least twice every week by a variety of youth groups and is still in use now. However, it is too large for many halls at 10M and is getting badly worn. We have many groups competing for a share of it. The new tumble track will be a little shorter making it accessible to almost all youth groups We expect our 2nd tumble track to last just as long.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Name	Requested
3343	Castle Hill Country Park	Equipment	£4752.50

Project Description: We are seeking a grant to help purchase tools and an all terrain vehicle to ensure a high standard of maintenance of the country park. The site has funding to develop the land into a country park over the next 18 months but this only mainly covers the habitat and hard landscaping work. There will soon be the inevitable maintenance issues of repairs to the infrastructure that has been put in including bins benches paths trail posts signs etc. This grant would future proof the park and enable the ranger overseeing the site to have a means of repair and maintenance.

Proposal

That the Area Board determines the application.

Young People

Application ID	Applicant	Project Name	Requested
705	Friary Youth Club	Friary Youth Club Outings	£1360.00

Project Description: Young people aged up to 18 from disadvantaged backgrounds will have the opportunity to attend outings during the school holidays and also a weekend camp. Most are from single parent families where such trips

are difficult to afford. Regular youth orientated activities cease on the Friary during school holidays and the availability of these trips will divert the young people from boredom and anti social behaviour. Friary Youth Club members are involved themselves in selecting destinations and in influencing the overall programme.

Input from Local Youth Network

That the application meets the criteria as set out in the Area Board funding and grants criteria.

Recommendation from youth panel to fund in full. Bench mark scores are 40/70 and panel gave scores of 58/70, 59/70 and 50/70 for this project.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Name	Requested
n/a	Community Engagement Manager	Club 1 Plus	£2000.00

Project Description: The current Street Games Club1 programme engages young people aged 15-25 into positive solo activities, specifically focusing on those who face barriers such as mental health, poverty and other forms of exclusion.

The aim is to connect young people at greater risk of negative outcomes into solo activity opportunities in their local area, helping them to become more independently active while making use of local facilities. The Club1 referral programme seeks to develop a positive impact upon the long-term health of young people, through developing a culture of sustained physical activity participation.

Young people from lower income households, where health inequalities are greatest and where participation in sport is lowest, would benefit most from a more active/healthy lifestyle.

In its first year the Club1 programme has enabled 16 NEET/vulnerable young people to access a free of charge 12-month gym membership at Five Rivers Health and Wellbeing Centre gym. The project has engaged and recruited hard to reach participants through the referral process. Referrals have come from a range of local community partners/organisations working with young people including The Foyer, Motiv8, Rise 61, The WASP Centre, Doorstep Sports Clubs (DSCs) and internal Wiltshire Council teams.

Club 1 Plus is aimed at assisting up to 3 NEET/vulnerable young people into a career in Leisure by providing funding for the:

- Level 1 Swimming Teacher Course
- Level 2 Swimming Teacher Course
- National Life Guard Qualification

Once qualified swimming teachers at Wiltshire Council earn £13.84-£15.00 per hour and full time Life Guards earn £18,426 - £19,171. Both roles act as a brilliant stepping stone into a career into Leisure.

Proposal

That the Area Board determines the application.

Health and Wellbeing

No applications to consider at this meeting.

No unpublished documents have been relied upon in the preparation of this report.

Report Author: Marc Read, Community Engagement Manager –
marc.read@wiltshire.gov.uk

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	11th June 2019		
1.	Attendees and apologies			
	Present:	<p>Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor Mary Douglas (MD) – Wiltshire Council Councillor John Walsh (JW) – Wiltshire Council Councillor John Farquhar (JF) – Salisbury City Council Councillor Vic Bussereau (VB) – Laverstock, Ford & Old Sarum Parish Council Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Lynne Davies (LD) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council</p>		
	Apologies:	<p>Peter Durnan (PD) – Cycle Opportunities Group Salisbury David Bradley (DB) – Salisbury City Council</p>		
2.	Notes of last meeting			
		<p>The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 28th March 2019.</p> <p>The Salisbury Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=11660&Ver=4</p>		

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

3.	Financial Position			
		Current financial position - £11,923.39 still unallocated.		
4.	Top 5 Priority Schemes			
a)	<p>Issue No: 6204</p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	<p>Upon the advice of Wiltshire Council Legal Services it has been decided to abandon the current Traffic Regulation Order (TRO) process on the grounds that they believe that the Statement of Reasons used when proposing the TRO was insufficient. Legal Services have advised that there are three potential options moving forward:</p> <ol style="list-style-type: none"> 1. Abandon the proposals 2. Re-advertise the TRO with an improved Statement of Reasons 3. Introduce a Public Space Protection Order (PSPO) <p>Group to discuss the available options.</p>	<p>The group discussed the potential options and were still keen to introduce a restriction to control access to Gradidge Lane and indicated a preference to pursue Option 2. However, the group felt that prior to the advertisement of any revised TRO that officers should meet with representatives of the Trail Riders Fellowship and discuss the proposals for Gradidge Lane.</p>	PS
b)	<p>Issue Nos: 6781 & 6852</p> <p>Installation of bus shelter on Devizes Road near its junction with Heath Road</p>	<p>Unfortunately, Queensbury have gone out of business and will no longer be able to supply and install a bus shelter at this location. Three other possible shelter suppliers (Macemain + Amstad, Bus Shelters Ltd and Externiture) have been identified and asked to provide quotes to supply and install a shelter.</p> <p>Consultation undertaken with frontages. No objections to the introduction of a shelter were received.</p>	<p>The group considered the quotes received and the design of the proposed shelters and decided to accept the quote from Bus Shelters Ltd. This will see the introduction of a shelter from their Transit range.</p> <p>PS advised the group that they had previously allocated £4,326 to the introduction of a bus shelter at this location but an additional £674</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

			would be required to install the proposed shelter. That the Area Board approves the allocation of £674 to allow this work to be undertaken.	
c)	Footway outside of Prebendal House, Stratford Road, Salisbury.	<p>Discussions concerning the reclamation of the land in front of Prebendal House are currently ongoing between the council and the new owners of Prebendal House.</p> <p>A quote to remove the existing foliage in front of Prebendal House in advance of the construction of the new footpath has been obtained from Wessex Tree Care. The estimated cost of these works is £800.</p> <p>The new footpath to be provided at this location is to be 1.5 metres wide (existing footways either side of Prebendal House are between 1.4 and 1.5 metres wide). Ringway had provided a cost estimate of £6721.13 to construct the footway.</p> <p>Including the Wessex Tree Care the estimated cost of providing the footway would be £7521.13.</p>	<p>The group felt that the proposed cost of the Ringway works were excessive and that alternative delivery options should be considered.</p> <p>SH asked if the council could use an alternative contractor, and if so that a quote for the work be obtained from one.</p> <p>SH also asked if it could be clarified whether or not the footway could be provided from alternative budgets, specifically, the highway maintenance footway budget.</p> <p>JF suggested that as a first step the existing planting could be removed which would allow pedestrians to avoid walking in the group.</p> <p>The group agreed that the aforementioned options should</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

			investigated and an update brought to the next meeting of the group.	
d)	Maintenance of Street Nameplates	<p><u>2018/2019 Works</u></p> <p>All new in ground and wall mounted street nameplates funded using the Salisbury Area Board grant have been installed. Only outstanding works from the Salisbury Area Board grant is the in situ repainting of three cast iron in St John Street (x2) and Ivy Street. Works are outstanding due to the need to find an alternative contractor to undertake them. These signs are due to be painted by the end of June 2019.</p> <p><u>2019/2020 Works</u></p> <p>Work has commenced on repainting street nameplates in the St. Edmund's & Milford Ward. To date 29 street nameplates have been repainted. Works ongoing.</p> <p>Quote for works to replace broken/missing signs in the process of being prepared for consideration Salisbury Area Board for an Area Board Grant.</p>	That the Area Board notes the update.	PS / GX
e)	Issue No: 7000 Request for the introduction of motorcycle parking barriers in Brown Street Car Park	Salisbury Motorcycle Action Group have asked for the introduction of barriers in the motorcycle parking area in Brown Street (West) Car Park. The council has 15 Autopa motorcycle parking barriers in store at the Britford Park and Ride Site which could be installed. To cover the length of motorcycle parking bays in Brown Street Car Park all 15 barriers would need to be installed.	JW commented that the motorcycle parking area in Brown Street Car Park is rarely fully occupied and in view of this asked whether it would be better to spread the motorcycle parking barriers around the city centre car parks where they would potentially	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

		<p>The estimated cost of introducing all 15 barriers in Brown Street Car Park is £2,580.</p>	<p>be of benefit a greater number of motorcyclists.</p> <p>The group agreed to fund the installation of all 15 motorcycle parking barriers with their exact location to be agreed between officers and representatives of the Salisbury Motorcycle Action Group.</p> <p>That the Area Board approves the allocation of £2,580 to allow this work to be undertaken.</p>	
5.	Other Priority schemes			
a)	<p>Issue No: 5556</p> <p>Request for improved signage of the existing cycle contraflow in Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).</p>	<p>Works had to be redesigned following BT Openreach works in Rollestone Street. Ringway to undertake signing works by end of June 2019.</p> <p>As a result of the redesigned works the estimated cost of these works has been reduced from £2000 to £600.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: 6111</p> <p>Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close</p>	<p>Design work completed in May 2019 and works order issued. Awaiting works programme date from Ringway. Chase Ringway for works programme date.</p>	<p>That the Area Board notes the update.</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

6.	New Requests / Issues			
a)	<p>Issue No: 7070</p> <p>Damage being caused to Milford Mill Bridge by HGVs using Milford Mill Road</p>	<p>In March 2019 the south east pilaster of Milford Mill Bridge was struck by a vehicle (likely a HGV). Following this incident a local resident (acting with the support of other local residents) has requested that measures be introduced to stop HGVs causing damage to the bridge.</p> <p>Vehicles over 7.5t are already prohibited from using Milford Mill Road, except for those vehicles loading or unloading to a property located within the area covered by the 7.5t weight limit restriction.</p> <p>The bridge itself dates from the late 14th century and is a Grade I listed building and a Scheduled Ancient Monument. Visually the bridge is little altered from when it was first built. However, during the mid-1960s the then City of New Sarum Council dug out the road over the bridge and constructed a reinforced concrete structure within the old stonework, it is this reinforced concrete that carries the weight of the traffic rather than the ancient stonework. Assessments carried out in the 1990s deemed the bridge structurally adequate for 40t / 44t vehicles. The pilaster at the south east corner of the bridge pokes out into the traffic lane a little and is vulnerable to being nudged by passing vehicles. Historically this pilaster was hit on a regular basis resulting in the stone becoming quite damaged. Following installation of the traffic signals in 2001 the south east pilaster was completely rebuilt with new stone. The ornamental capping stone was deliberately 'dry laid' so when it is nudged by a passing vehicle it is displaced rather than damaged. Aside from some odd scuff marks and having to occasionally reposition the</p>	<p>The group discussed this issue at length and were sympathetic to the issues being caused by HGVs travelling along Milford Mill Road.</p> <p>The group felt that of the potential options put forward by the originator of the issue that the most practical first step would be for enforcement of the existing weight limit to be undertaken.</p> <p>The group acknowledged that given resourcing pressures on the Police that they would be highly unlikely to be able to commit to regular enforcement of the existing weight limit so that meant that most viable enforcement option would be for the a Community Lorry Watch Scheme to be re-established and felt that the originator of this issue should be directed down this route.</p> <p>SH requested that a quotation for the provision of "Lorry Watch operates in this area" signage.</p>	PS / SH

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

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		<p>capping stone the pilaster in question has not suffered any lasting damage since the traffic lights were installed.</p> <p>The originator of this issue has requested the introduction of a number of measures be considered to stop HGV's damaging the bridge. The measures requested include reducing the weight restriction on Mill Milford Road to 3.5t, CCTV cameras covering the bridge and Police enforcement of the weight limit.</p> <p>In addition to the options suggested by the originator of the issue one further option to consider would be the re-establishment of a Community Lorry Watch scheme.</p> <p>Group to discuss the available options.</p>	<p>MW and PP both stated that when they had previously tackled issues of HGVs contravening weight limits that had contacted the companies who owned the vehicles directly and asked them to instruct their drivers not to use the routes in question. Both felt this had resulted in some improvement in the problems being experienced. The group felt that this was another option that local residents could pursue.</p> <p>SH advised that he was meeting with the Police that evening to hear their views and would be meeting local residents thereafter to advise on a plan of action.</p>	
b)	<p>Issue No: 7079</p> <p>Speeding vehicles in Friary Lane</p>	<p>Metro count surveys ordered. Results expected by the end of June 2019.</p>	<p>That the Area Board notes the update.</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<p>c)</p>	<p>Issue No: 7134</p> <p>Provision of cycle route directional signage from Bishopdown to Old Sarum</p>	<p>COGS (local cycling group) have requested the provision of cycle route directional signage from Bishopdown to Old Sarum (via Green Lane) and have produced a signing schedule. Based on the signing schedule the estimated cost of providing the signage would be £4,786.</p> <p>The signage required would be located within both the Salisbury and the Southern Wiltshire Community Areas so contributions towards the cost of providing the signage could be sought from both area's CATGs. Additionally COGS have indicated that they would be prepared to contribute to the funding of the work.</p>	<p>SH and VB asked if they could be supplied with a plan showing the proposed locations of the signs.</p> <p>The group decided that they would be prepared to commit up to £1,600 towards the provision of the signs in the Salisbury Area Board boundary only subject to:</p> <ul style="list-style-type: none"> • COGS and the Southern Wiltshire Area Board (via its CATG with the support of Laverstock, Ford & Old Sarum Parish Council) committing to providing the balance of funds required. • Both Salisbury and Southern Wiltshire Area Boards agreeing that the signage is necessary and will not add undue clutter to the route. <p>That the Area Board approves the allocation of £1,600, subject to the conditions outlined above being met, to allow this work to be undertaken</p>	<p>PS</p>
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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

d)	Issue No: 7136 Speeding vehicles in Old Blandford Road	Metro count surveys ordered. Results expected by the end of June 2019.	That the Area Board notes the update.	PS
e)	Issue No: 7175 Speeding vehicles in Netherhampton Road	Metro count surveys ordered. Results expected by the end of June 2019.	That the Area Board notes the update.	PS
f)	Issue No: 7219 Large vehicles damaging the corner of Chequers House, New Street	The originator of this issue states that the corner of Chequers House at the junction of New Street and Catherine Street has been struck on two occasions in the past six months (to the end of April 2019). To stop the building from being damaged the originator has requested the installation of a bollard. The estimated cost of providing a bollard at this location is £450.	That the Area Board approves the allocation of £450 to allow this work to be undertaken.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

g)	<p>Issue No: 7252</p> <p>Request for improved visibility at the pedestrian crossing point between the Petersfinger Park and Ride site and Tesco's.</p>	<p>Cllr Jeremy Nettle the Chairman of Salisbury City Council has raised this issue following discussions with the neighbouring Clarendon Park Parish Council.</p> <p>Existing planting is obscuring visibility of pedestrians crossing in in the direction of the Petersfinger Park and Ride site from Tesco's to motorists approaching from the direction of Southampton Road (and vice versa). It has been requested that some of the planting is removed to provide improved visibility.</p> <p>The Chair of Clarendon Park Parish Council has obtained a quote of £8,440 from a company called Bawden to remove the virtually all of the existing planting.</p> <p>Salisbury City Council have provided an estimate of £2,400 to undertake works to remove enough of the existing planting to improve visibility of pedestrians crossing.</p>	<p>The group discussed this matter and felt that the proposed works and estimate from Bawden was excessive and favoured the approach suggested by Salisbury City Council.</p> <p>SH commented that he felt that work came under the auspices of maintenance and that the City Council should be undertaking this work as part of their duties for maintaining this land.</p> <p>SH stated that he would discuss this matter with Cllr Nettle and the Chair of Clarendon Park Parish Council about Salisbury City Council undertaking the work and suggested that Clarendon Park Parish Council may wish to contribute to the work.</p> <p>Update on this issue to be brought to the next meeting of the group.</p>	SH
h)	<p>Issue No: 7293</p> <p>Speeding vehicles in St. Gregory's Avenue</p>	<p>Issue raised on the 28th May 2019. The originator of this issue has been asked to complete and return a metro count application form. Metro count to be ordered upon receipt of completed application form.</p>	<p>That the Area Board notes the update.</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

7.	Closed Items			
a)	Issue No: 5485 HGVs and coaches using Salt Lane between its junctions with St. Edmund's Church Street. Request for improved HGV warning signs to be erected	All works completed in March 2019 and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue No: 6254 Speeding vehicles in Pearce Way	Three metro count surveys were undertaken in Pearce Way between 07/05/2019 and 13/05/2019. The recorded speed of traffic using Pearce Way at two of the three locations indicated that the road was eligible for no further action, whilst one location was eligible for Community Speedwatch. The Police's Community Speedwatch Co-ordinator has been advised of the results of the metro count surveys and will be contacting the originator of the issue directly to discuss the introduction of a Community Speedwatch scheme. This issue has been closed.	That the Area Board notes the update.	PS
c)	Issue No: 7117 Road safety concerns in Devonshire Road	The originator of this issue has requested the introduction of a centre line marking around the bend (in the vicinity of the bowls club) following a collision between two cars that occurred in January 2019. Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 10/06/19 but did not support this request. This issue will be closed and no further action undertaken.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

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<p>d)</p>	<p>Issue No: 7241</p> <p>Provide pedestrians crossing Avon Approach at Riverside Walk with the right of way</p>	<p>No type of crossing that can be installed affords pedestrians a right of way over vehicular traffic. However, observed behaviour at this location would indicate that given the low number of vehicles using Avon Approach that pedestrians are able to cross at this location without issue and largely without delay.</p> <p>An informal crossing point could potentially be considered at this location. Informal crossing points are used to highlight to motorists where they are likely to see pedestrians crossing a road. Traditionally, an informal crossing point would consist of bollards and coloured surfacing. Wiltshire Council has moved away from using coloured surfacing generally as a maintenance cost saving and more specifically at such features due to the misleading belief that it afforded pedestrians priority.</p> <p>At this location it would not be possible to provide bollards due to the adjacent bridge deck and the footpath widths on the southern side of the road. In lieu of this the provision of coloured surfacing could be taken forward but in the knowledge that it will not be maintained moving forward.</p> <p>The estimated cost of providing coloured surfacing at this location is £3,537.</p>	<p>The group discussed this issue and felt that whilst the provision of coloured surfacing would help to highlight the crossing point its provision could not be justified in consideration of the road safety record at this location and that the coloured surfacing would not be maintained.</p> <p>The group suggested that improvements to this crossing point should be sought as part of the proposed redevelopment of the Maltings site.</p> <p>The group asked that this issue be closed.</p>	<p>PS</p>
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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	Issue No: 7246 Request for directional signage to Salisbury 6 th Form College, Tollgate Road	Salisbury 6 th Form College in Tollgate Road have requested the provision of directional signage to their premises. In line with Wiltshire Council's current sign decluttering practice the CATG must determine whether or not they support the provision of such signs. Also in line with the sign decluttering practice the council does not fund the provision of directional signs to school premises. Therefore, if the CATG support the provision of signs the 6 th Form College would need to fund them. Officers would be able to offer the 6 th Form College assistance with the sign design work.	The CATG did not support the provision of signing to the 6 th Form College and asked for this issue to be closed.	PS
f)	Waiting Restriction Requests	Signing and lining works completed in April 2019. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

8.	Other Items			
a)	Highway Maintenance Update	<p>GX advised that the following maintenance works were programmed for the forthcoming financial year.</p> <p>Footway Resurfacing: Downton Road and Bourne Avenue.</p> <p>Reactive Carriageway Castle Street in the vicinity of the Railway Bridge.</p> <p>Carriageway Resurfacing: Stephenson Road and Telford Road.</p> <p>GX advised that he was chasing programme dates for the aforementioned works but the carriageway resurfacing works were scheduled to be undertaken in the autumn.</p> <p>SH commented that he felt that improvements were required to the footway surface in Milford Street (in particular the section between Guilder Lane and Pennyfarthing Street) and asked if GX could advise him on how to get this footway considered</p>	That the Area Board notes the update.	PS
b)	Changes to the process of raising of Area Board / CATG Highway Issues	On the 3 rd June 2019 changes to how highway issues for consideration by Area Boards / CATGs were introduced by the Community Engagement Team. A briefing note outlining the changes is attached to these notes as Appendix 1 . A copy of the briefing note has previously been circulated to all Wiltshire Council elected members and all Parish Councils.	That the Area Board notes the update.	PS
9.	Date of Next Meeting: 9 th October 2019			

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £0 in the CATG allocation available for the 2018/2019 financial year and £6619.39 in the CATG allocation available for the 2019/2020 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.

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SALISBURY AREA BOARD
4th July 2019

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2019/20

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2019/20.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2018/19.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2019/20, the role description is attached at **Appendix D**.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint (If Relevant to this Area Board) an Older Person's Champion for the Area Board, in accordance with Appendix D.

Libby Johnstone
Democratic Services Team Lead
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Appendices:

Appendix A – list of appointments to Outside Bodies
Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)
Appendix D – Champion role description

Unpublished background documents relied upon in the preparation of this report

None.

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Outside Body Name	Number of Reps from AB	Last Years Rep	2019/20 Rep to be:
Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	1	Cllr Matt Dean	
Plain Action (Previously Sustain the Plain)	1	Cllr Matt Dean	
Salisbury Business Improvement District	1	Cllr Mary Douglas	
Salisbury Air Quality Action Group	1	Cllr Derek Brown	
Five Rivers Strategic Management Group	1	Cllr Matt Dean	
Salisbury Crime and Community Safety Group	1	Cllr Atiquil Hoque	
Salisbury Child Wellbeing Group	1	Cllr Mary Douglas	
Salisbury Community Energy	1	Cllr Matt Dean	
Salisbury Conservation Advisory Panel	1	Cllr Matt Dean	
Salisbury Cycling Liaison Panel	1	Cllr John Walsh	
Salisbury Health & Wellbeing Board	1	Cllr John Walsh	
Salisbury International Arts Festival	1	Cllr John Walsh	
Salisbury LYN	1	Cllr Derek Brown	
Salisbury Trust for the Homeless	1	Cllr John Walsh	
Salisbury Walking and Disabled Group	1	Cllr John Walsh	
Salisbury Woman's Refuge	1	Cllr Sven Hocking	
The Vale Health and Wellbeing Centre	1	Cllr Atiquil Hoque	

Appointments to Working Groups
Salisbury Area Board

Community Area Transport Group:

Councillor Sven Hocking

LYN Management Group:

Councillor Derek Brown

Health and Wellbeing Group:

Councillor John Walsh

Child Health & Wellbeing Group:

Cllr Mary Douglas

Crime & Safety Group:

Cllr Atiqul Hoque

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COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

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Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

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Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

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